

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE  
HUBBALLI AUDIT CIRCLE, C.R.BUILDING, NAVANAGAR, HUBBALLI  
580025


C.No. I/11/01/2016-Admn

Dated: 19.01.17

QUOTATION/CALL NOTICE

Sealed quotations are invited from the reputed/registered commercial complex owners/landlords to let out the premises, **AT HUBLI CITY**, on rent for accommodating **OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL EXCISE, HUBBALLI AUDIT CIRCLE**, Hubballi. The requirement of carpet area is approximately **3000 sq.ft.** The space should be well ventilated and should have proper illumination. Apart from this, sufficient parking space in the basement (for four wheelers of the department/officers and two wheelers of officers/staff) shall be needed. The rent shall be subject to the Fair Rent Certificate issued by the C.P.W.D.

The envelope containing the quotation shall be superscribed as **"QUOTATION FOR HIRING OF RENTED PREMISES"** and the same shall be addressed to the **Assistant Commissioner of Central Excise, Hubballi Audit Circle, Hubballi**. The quotations should reach this office on or before **23/02/2017**. The Authority inviting the above quotations reserves the right to accept or reject any or all the quotations without assigning any reasons whatsoever. Proforma for Technical/Financial bid are available on [centralexcisebelgaum.kar.nic.in](http://centralexcisebelgaum.kar.nic.in)

  
(VANASHREE HULLANNAVAR)  
ASSISTANT COMMISSIONER

A. TECHNICAL BID SHOULD INTER/ALIA CONTAIN DETAILS AS FOLLOWS

1	The location and address of the accommodation
2	Type of building – commercial or residential
3	Detailed approved plan of the accommodation
4	Date of Construction
5	Exact carpet area
6	Exact built up area
7	Floor Number
8	No. of floors in the building
9	Other facilities and amenities available with the building
10	Type, model, company & No. of lifts available
11	Parking space available for department - area and specific how many nos. of vehicles can be parked.
12	Clearances/no-objection certificate from all the relevant central/state/municipal authorities and Fire Department for use as office/commercial premises confirming the municipality laws.

B. FACILITIES REQUIRED TO BE PROVIDED BY THE OWNER

1	There should be provisions for 24 hrs. electric & water supply
2	The area proposed to be given on rent should preferably be on the same floor
3	The building should be in a ready to use condition with electricity, water, lifts, sewerage, fire fighting equipments and adequate toilet facilities. The electric power available should be indicated.
4	Whether there are suitable built cabins ready to use or the bidder is willing to make cabins as per requirement.

**TENDER DOCUMENT**  
**FINANCIAL BID FOR HIRING OFFICEACCOMODATION**

1	Name and Address of the applicant with phone Nos.	
2	Status of the applicant with regard to Building/Accommodation offered for hire by the owner or power of Attorney Holder	
3	Full Particulars of the owner: (i) Name (ii) Address(es) (iii) Telephone Nos.	
4	Complete details of the Building viz. (i) Companies postal Address (ii) Location (iii) No. of floor(stones) (iv) Covered Area (v) Carpet area	
5	Expected rent demanded per month (during the initial lease period of three years) (i) Rs. per Sq. Mts. Of Carpet Area (ii) Rs. per Sq. Mts. Of Covered Area	
6	Specify whether Property tax. All Municipal Taxes, Local Taxes are included in the rent furnish details of such viz. Property Tax, Municipal Tax, and other Local Taxes being levied and paid in respect of the Accommodation offered.	
7	Does the owner intend to charge separately for the facility of power back up provided. If yes, indicate the amount payable on this count in (in addition to the rent), enumerative terms and conditions and such details relevant (if needed, a separate note duly signed could be appended)	
8	Are there any items or special services intended to be provided for payment of additional charge(s) (beside the rent?) If so, please indicate each such service/intended to be provided with details of such charges separately against each such service facility.	
9	Any other condition(s) having financial implication relevant to the offer of the building. Give details.	
10	Remarks .	

Signature of Legal Owner/Power of Attorney holder

(Delete as inapplicable)

NAME IN BLOCK LETTERS

(DESIGNATION AND Seal where applicable)